



TouchBase Parent Sign In Instructions

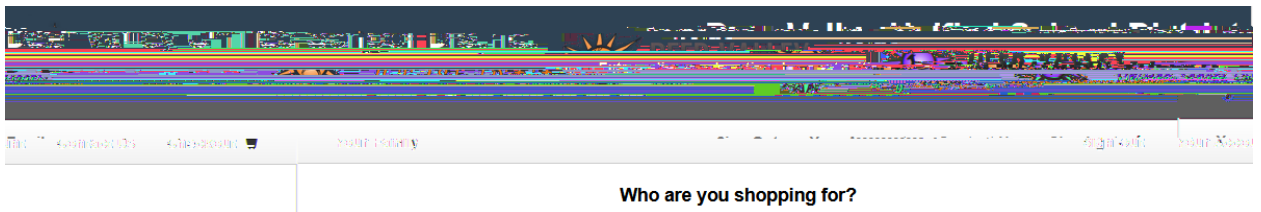
Logging In

1. Go to <https://az-deervalley.intouchrecepting.com/>
2. Log into Student Account using student's user name and password

User Name=Student's PowerSchool ID Number

Password=Student's Last Name (case sensitive)

3. Select the Student you are shopping for



Making a Purchase

1. Select Shop/Items at Your School
2. Choose a Category (Student Devices)
3. Select Item and click Buy

Item	Qty	Amount	
DEVICE PROTECTION PLAN	<input type="text" value="1"/>	<input type="text" value="25.00"/>	<input type="button" value="Buy"/>

4. When all items have been added to the cart, click on the Checkout link, in upper right corner. Verify the cart contents and click on the blue Checkout icon.
5. The customer will be directed to a payment screen where all of the credit card information is entered.
6. Click Pay Now and complete transaction.
7. The customer has the opportunity to print and/or save a copy of the payment receipt.
8. All purchases on student accounts will reflect on their Purchase History.

Reports

